

# Sandown Carnival Development Fund 2018

## Information and Application Pack



### Introduction

Sandown Carnival Association wishes to aid groups in developing their Carnival projects with the overall aim of improving the quality and appeal of our events.

### What does the Carnival Development Fund cover?

Groups may apply for grants towards the cost of their carnival projects to cover materials, artist time, training, research and development, venue hire, rental costs, documentation, instruments etc..

### The Application Process

Complete the two page application form and return it to **The Chairperson, Sandown Carnival Outlet, 77A High Street, Sandown PO36 8DA**. Applications **MUST** be returned by 4pm on **Friday 25<sup>th</sup> MAY 2018**. Successful applicants will be notified soon after the closing date. Late applications will **NOT** be assessed. E-mailed applications are not acceptable.

### Who can apply?

Any not-for-profit group, school or community organisation who will be participating in **at least two** of the 3 main Sandown Carnival processions may apply. These are Children's Day (Friday July 27<sup>th</sup>), Main Carnival (Saturday July 28<sup>th</sup>) and Illuminated Carnival (Wednesday August 29<sup>th</sup>). If for any reason you are unable to attend at least two events, we reserve the right to seek an appropriate rebate.

### How much is available?

Grants of **up to £250** will be considered and allocated to applicants selected by the assessment panel in line with the criteria set out below.

### Assessment panel

The panel will consist of at least three elected officers of Sandown Carnival Association assisted by elected members. The assessment panel's decisions will be final and all applicants will receive constructive feedback.

### Assessment criteria

We would be keen to aid groups who can evidence the following:

- How your project is being planned, managed and overseen
- How well your project builds on your group's previous participation in carnival adding a new dimension to your carnival involvement; if a new project how you feel it knits with current carnivals
- How well your project will enhance the quality and diversity of Sandown Carnival parades
- How your project applies itself to current cultural attitudes, reflecting our changing society

**Above all, Sandown is a FUN carnival. If you are a happy smiley group you may get extra points!**

# Sandown Carnival Development Fund 2018 – Application Form

## ABOUT YOUR CARNIVAL GROUP

Group's Name

Contact Name

Contact Address

Contact Telephone

Contact Email

If you've taken part in Sandown Carnival in the past 5 years, please describe your entry/ies

## ABOUT YOUR PROJECT

Project Name

Brief project description

*Please describe what you plan to do and how you will achieve it ... in 100 words or less!*

We love to talk to interesting people so if you have any questions about this section please call 07840 249817

How will your project meet one or more of the assessment criteria detailed on the introduction sheet?

Estimated number of participants?

**Adults:**

**Children:**

**Vehicles:**

COSTS – Please detail all of the costs of your project (estimate if necessary)		
ITEM/ACTIVITY	COST£s	Cost Hours
<b>TOTALS</b>		

**Funding Request**

How much are you applying for?

---

Where is the rest of the money coming from?

**Success**

How will you measure the success of your project?

**REMEMBER:** The Carnival Development Fund is open to any not-for-profit groups who will be attending at least two Sandown Carnival processions during 2018. You **MUST** have a FUN OUTLOOK!

Return your completed application form to The Chairperson, Sandown Carnival Outlet, 77A High Street, Sandown PO36 8DA before 4pm on Friday 25<sup>th</sup> MAY 2018